City of Des Peres
12325 Manchester
Des Peres, MO 63131
P: (314) 835-6130
permits@desperesmo.org

Residential Pool, Addition, Accessory Structure, Retaining Wall Permit

PROJECT ADDRESS:_____

Applicant:_____

☐ Owner ☐ Contractor ☐ Architect ☐ Occupant ☐ Other

Address:_____ Phone:_____

City, State, Zip:_____ Email:_____

Owner (if different from above):_____

Address:_____ Phone:_____

City, State, Zip:_____ Email:_____

REQUIREMENTS FOR PERMIT:

1. Site Plan: Two (2) scale copies of a site plan showing the location of all proposed work and location of existing buildings and distances to all property lines;
2. A differential storm water analysis & proposed mitigation method;
3. Pool Only: a topographic survey showing the pool is not changing drainage patterns
4. Two sets of construction documents/plans;
5. Processing/Plan Review Fee of $100, PLUS;
6. Permit Fee of **$6.00 per $1,000 of improvement costs** (collected when permit issued);
7. Refundable escrow: A check (collected when permit issued), for a refundable deposit is required with all permit types. This check is to be held in escrow, by the city, as assurance for completion of the project, compliance with all codes, repair of damage to public property and compliance with approved site plans and other requirements.
   - Accessory Structure $ 1,500 Swimming Pool $ 1,500
   - Retaining Wall $ 1,500 Addition $ 1,000
8. Incomplete applications or plans will not be reviewed by the department. Applicants must obtain mechanical, electrical and plumbing permits from the St. Louis County Department of Public Works prior to commencing construction.
9. I understand that deed restrictions and subdivision indentures may exist on said property, which are not reviewed or enforced by the City of Des Peres. The City recommends the property owner review the deed, subdivision plat, subdivision indentures, and other property title information before undertaking any construction.
10. Inspections must be scheduled at least 24 hours in advance. Must email/call the Building/Public Works Department (Permits@desperesmo.org / 314-835-6130, to schedule inspection.

Please circle all that apply: ☐ Accessory Structure ☐ Swimming Pool ☐ Retaining Wall ☐ Addition ☐ Covered Porch/Patio/Deck

Total Square Feet:_____ Value of Construction:_____

I hereby certify that the information contained in this application and accompanying documents are correct, and that I will conform to all applicable laws of the City of Des Peres.

Applicant Signature:_____ Date:_____

Applicant's Name Printed:_____

FOR OFFICE USE ONLY BELOW

City of Des Peres Permit #:_____

Approved by:_____ Date: _____

Notified via email permit ready for pickup on:

_____

Date Initial

$ _____ fee + _____ deposit = _____ TOTAL