

CITY OF DES PERES  
 12325 MANCHESTER ROAD  
 DES PERES, MO 63131  
[Permits@DesPeresMO.org](mailto:Permits@DesPeresMO.org)



**RESIDENTIAL BUILDING PERMIT**

Do NOT submit applications or plans to this email address. We do not accept electronic submissions. Drop off or mail 2 sets of complete plans to the Public Works Office.

Current as of 8/15/23

<b>PROJECT ADDRESS:</b>			
<b>APPLICANT:</b>	<input type="checkbox"/> OWNER	<input type="checkbox"/> CONTRACTOR	<input type="checkbox"/> ARCHITECT
Address:	Phone:		
City, State, Zip:	Email:		
<b>OWNER (if different from above):</b>			
Address:	Phone:		
City, State, Zip:	Email:		

**REQUIREMENTS FOR PERMIT:** For additional information or further clarification, please view our [Municipal Code](#) or contact the Public Works Department at [Permits@DesPeresmo.org](mailto:Permits@DesPeresmo.org)

1. Site Plan: Two (2) scale copies of a site plan showing the location of all proposed work and location of existing buildings (not required for interior residential remodels) and distances to all property lines;
2. Two sets of construction documents/plans;
3. Processing/plan review fee of \$100 due at time of submittal
4. Permit Fee (\$6 per \$1,000) collected when permit picked up
5. Refundable deposit: a check (collected when permit picked up), for a refundable deposit is required with all permit types. This check is to be held in escrow, by the city, as assurance for completion of the project, compliance with all codes, repair of damage to the public property and compliance with approved site plans and other requirements.
 

New Residential Construction	\$2500	Interior Remodel	\$500
Infill Home (plus infill fees)	\$1000	Deck	\$500
6. The department will not review incomplete applications or plans. Applicants must obtain mechanical, electrical and plumbing permits from the St. Louis County Department of Public Works prior to commencing construction.
7. I understand that deed restrictions and subdivision indentures may exist on said property, which are not reviewed or enforced by the City of Des Peres. The City recommends the property owner review the deed, subdivision plat, subdivision indentures, and other property title information before undertaking any construction.
8. Inspections must be scheduled at least 24 hours in advance. Must email the Building/Public Works Department ([Permits@desperesmo.org](mailto:Permits@desperesmo.org)) to schedule inspection.

PROJECT TYPE:	<input type="checkbox"/> New Single Family	<input type="checkbox"/> InFill Home	<input type="checkbox"/> Basement	<input type="checkbox"/> Interior Remodel	<input type="checkbox"/> Deck
TOTAL SQUARE FEET: _____	COST OF CONSTRUCTION: _____		Street Frontage		

I hereby certify that the information contained in this application and enclosed documents are correct, and that I will conform to all applicable laws of the City of Des Peres.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Name Printed: \_\_\_\_\_

PERMIT #: \_\_\_\_\_ Notified via email ready for pickup: \_\_\_\_\_  
Date/Initial

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

\$ \_\_\_\_\_ Fee + \_\_\_\_\_ infill fee \_\_\_\_\_ deposit + \$100 review fee  paid  not paid = \_\_\_\_\_ **TOTAL**