

City of Des Peres  
 12325 Manchester  
 Des Peres, MO 63131  
 P: (314) 835-6130  
[permits@desperesmo.org](mailto:permits@desperesmo.org)



## Residential Building Permit Application

<b>PROJECT ADDRESS:</b> _____					
<b>Applicant:</b> _____					
	Owner	Contractor	Architect	Occupant	Other
Address: _____			Phone: _____		
City, State, Zip: _____			Email: _____		
<b>Owner (if different from above):</b> _____					
Address: _____			Phone: _____		
City, State, Zip: _____			Email: _____		
<b>REQUIREMENTS FOR PERMIT:</b>					
<ol style="list-style-type: none"> <li>1. Site Plan: Two (2) scale copies of a site plan showing the location of all proposed work and location of existing buildings (not required for interior residential remodels) and distances to all property lines;</li> <li>2. Two sets of construction documents/plans;</li> <li>3. Processing/Plan Review Fee of \$100, PLUS;</li> <li>4. Permit Fee of <b>\$6.00 per \$1,000 of improvement costs</b> (collected when permit issued);</li> <li>5. Refundable escrow: A check (collected when permit issued), for a refundable deposit is required with all permit types. This check is to be held in escrow, by the city, as assurance for completion of the project, compliance with all codes, repair of damage to public property and compliance with approved site plans and other requirements.           <ul style="list-style-type: none"> <li>• New Residential Construction      \$ 2,500      Interior Remodel      \$ 500</li> <li>• Infill      \$ 1,000      Deck      \$ 500</li> </ul> </li> <li>6. Incomplete applications or plans will not be reviewed by the department. Applicants must obtain mechanical, electrical and plumbing permits from the St. Louis County Department of Public Works prior to commencing construction.</li> <li>7. I understand that deed restrictions and subdivision indentures may exist on said property, which are not reviewed or enforced by the City of Des Peres. The City recommends the property owner review the deed, subdivision plat, subdivision indentures, and other property title information before undertaking any construction.</li> <li>8. Inspections must be scheduled at least 24 hours in advance. Must email/call the Building/Public Works Department (<a href="mailto:Permits@desperesmo.org">Permits@desperesmo.org</a> / 314-835-6130, to schedule inspection.</li> </ol>					
Please circle all that apply:					
	New Single Family Interior Remodel	InFill Home Deck	Basement		
Total Square Feet: _____ Value of Construction: _____ Street Frontage (infill only) _____					
I hereby certify that the information contained in this application and accompanying documents are correct, and that I will conform to all applicable laws of the City of Des Peres.					
Applicant Signature: _____				Date: _____	
Applicant's Name Printed: _____					
<b>FOR OFFICE USE ONLY BELOW</b>					
City of Des Peres Permit #: _____			Notified via email permit ready for pickup on: _____		
Approved by: _____		Date: _____	Date	Initial	
<b>\$ _____ fee + _____ deposit + _____ infill fee = _____ TOTAL</b>					