

**MINUTES  
BOARD OF ALDERMEN  
November 23, 2020  
DES PERES GOVERNMENT CENTER**

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The regular meeting of the Board of Aldermen of the City of Des Peres, Missouri was at the Des Peres Government Center, 12325 Manchester Road 63131, commencing at 7:02 P.M. on Monday, November 23, 2020.

**ROLL CALL**

The Assistant City Administrator, in his capacity as Deputy City Clerk, took roll with the following elected officials present: Alderman Barrett, Alderman Concagh, Alderman Fitzpatrick, Alderman Kleinschmidt, Alderman Pound and Alderman Sansone. Mayor Becker was also present.

Staff members present included the City Administrator, Assistant City Administrator, City Attorney, Director of Finance, Director of Parks & Recreation, Director of Public Safety and Director of Public Works.

Mayor Becker stated that due to COVID health restrictions, remote attendance at the meeting is permitted. For the record, Aldermen Kleinschmidt, Alderman Sansone and City Attorney Chris Graville attended the meeting remotely.

At this time, those present rose for the Pledge of Allegiance.

**AMENDMENT OF AGENDA**

The Mayor asked for any amendments to the agenda. Hearing none, the agenda was adopted as published.

**PUBLIC HEARING**

Mayor Becker stated that there was a Public Hearing relating to adoption of the 2021 Fiscal Year Budget.

The Assistant City Administrator read aloud the following Public Hearing Exhibits on the 2021 Budget:

1. Notice of Public Hearing posted November 5, 2020 on the City Website and at City Hall
2. Publication of Notice of Public Hearing in the St. Louis Countian, a newspaper of general circulation, on November 5, 2020
3. Resolution 20-3434 Adopting the 2021 Fiscal Year Budgets and attachments thereto
4. Copy of Detailed Line Item Budget as proposed
5. Slideshow on 2021 Budget Proposal presented to the Des Peres Board of Aldermen on November 23, 2020 during the Public Hearing portion of the Agenda.

City Administrator, Doug Harms, provided a slideshow presentation outlining the 2021 Budget in detail.

Mayor Becker asked if any citizens wished to comment.

Hearing no further comments, Mayor Becker closed the public hearing at 7:26pm.

## **CITIZEN COMMENTS**

At this time, the Mayor asked if there were any citizens in attendance who desired to address the Board of Aldermen. He asked if any desired to do so to please approach the podium, state your name and address and limit your remarks to no more than three (3) minutes. No citizens desired to address the board at this time.

The Mayor asked if the City Administrator had any comments or questions submitted by e-mail by residents for the meeting and, if so, asked that they be read into the record. The City Administrator advised that no requests had been received at this time,

## **CONSENT AGENDA**

The Mayor announced that there were six items currently on the consent agenda. At the request of the Mayor, Alderman Pound read the items on the consent agenda including:

1. Board of Aldermen Meeting Minutes of November 9, 2020
2. Warrant List Dated November 19, 2020
3. R20-3430 Adopting an Amended City Fund Balance Policy
4. R20-3431 Authorizing Release of \$1,000,000 from the Building Depreciation Reserve Account into the Unreserved Account for the Park Fund
5. R20-3432 Authorizing Write Off of Uncollectible Debt for Ambulance Transportation Services in the Amount of \$34,983.90
6. R20-3433 Authorizing Payment of Unclaimed Property to the Missouri State Treasurer's Office in Accordance with S447.539 RSMO

The Mayor stated that the rules of the Board of Aldermen provide that items on the consent agenda can be removed to new business for discussion at the request of any individual member of the Board of Aldermen and asked if the Board desired to remove any items from the Consent Agenda.

Alderman Pound moved, seconded by Aldermen Barrett, that the Consent Agenda for November 23, 2020 be approved. A roll call vote was taken with the following results: Alderman Barrett, "AYE"; Alderman Sansone, "AYE"; Alderman Pound, "AYE"; Alderman Concagh, "AYE"; Consent Agenda had passed with a unanimous vote of 6-0.

## **REPORT OF THE MAYOR**

Mayor Becker reported that staff has finalized the recruitment and selection of a replacement City Clerk and that he intends to make an appointment subject to Board approval during tonight's closed session after the regular meeting. Mayor Becker reiterated that the purpose of the closed session is to maintain confidentiality in the appointment process while the preferred candidate has the opportunity to notify his/her employer of the pending announcement.

## **REPORTS OF OFFICERS AND COMMITTEES**

The Mayor acknowledged that written reports or minutes of the following Boards and Commission who have met since our last meeting have been submitted to the Board of Aldermen.

- Public Safety Commission Meeting of November 16, 2020
- Audit & Finance Commission Meeting of November 18, 2020
- Board of Adjustment Meeting of November 18, 2020

The Mayor asked if there were any questions or discussion relating to those reports. Hearing none, he ordered them filed and received.

## **LEGISLATION**

### **Unfinished Business**

1. Bill 20-2896 An Ordinance Accepting the Streets and Sidewalks in Brighton Heights Subdivision for Public Use and Maintenance and Authorizing Release of Final Escrow

Alderman Barrett read Bill 20-2869 for the second time.

Alderman Barrett moved to approve Bill 20-2869 as presented, second by Alderman Concagh. A roll call vote was then taken with the following results: Pound, AYE; Sansone, AYE; Fitzpatrick, AYE; Kleinschmidt, AYE; Concagh, AYE; Barrett, AYE. Motion passed 6-0.

### **New Business**

1. Bill 20-2897 An Ordinance Amending Sections 2-58 and 2-59 of the Des Peres Municipal Code Relating to the Office of the City Clerk (Introduction Only)

Alderman Concagh read Bill 20-2897 for the first time.

Mayor Becker announced that this bill would be held over until the December 14, 2020 meeting for second reading and consideration for passage and approval at that time.

2. R20-3434 Adopting 2021 Budget (Hold for Vote On December 14, 2020)

Mayor Becker announced that this item would be held over until the December 14, 2020 meeting for passage and approval at that time.

## **MISCELLANEOUS BUSINESS**

1. Report of the City Clerk

- a. Request for Destruction of Certain Records - 2018-19 Liquor License and Business License Renewal Applications
- b. Notice of Election Filing Opening 8:00 AM on Tuesday, December 15, 2020

**2. Report of the City Administrator**

- a. Impact of new County Health Restrictions on City Operations and Services

City Administrator Harms opened discussions on the recently enacted health restrictions imposed by St. Louis County that went into effect November 17 captioned "Safer at Home" which will remain in place at least 4 weeks. Those restrictions, among other things, limit gatherings of any kind to a maximum of 10 people while reducing occupancy limitations to 25% of room capacity. The issue is being raised largely to provide an opportunity for the elected body and general public to ask questions about the impact on city operations.

**REQUEST FOR EXECUTIVE SESSION**

There being no additional business to come before the regular session of the Board of Aldermen, Alderman Concagh moved to adjourn to enter into Executive Session for purposes of hiring, firing, disciplining, or promoting of a particular employee as provided for under 610.021 (3), seconded by Alderman Fitzpatrick at 7:41 PM. A roll call vote was then taken with the following results: Concagh, AYE; Kleinschmidt, AYE; Pound, AYE; Sansone, AYE; Barrett, AYE; Fitzpatrick, AYE. Motion passed 6-0.

**ADJOURNMENT**

Alderman Fitzpatrick moved, seconded by Aldermen Barrett to adjourn the regular meeting at 7:45 P.M.

Minutes Prepared by:

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Scott Schaefer  
Assistant City Administrator  
Deputy City Clerk

Minutes approved by the Board of Aldermen on the 14<sup>th</sup> day of December 2020;

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Mark Becker, Mayor

ATTEST:

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Scott Schaefer  
Assistant City Administrator  
Deputy City Clerk