



TO: City Administrator, Assistant City Administrator and City Clerk

FROM: Steve Meyer, Director of PW

DATE: Tuesday, April 4, 2023

**RE: Planning & Zoning Commission
Recreational Marijuana Subcommittee**

The subcommittee regarding comprehensive marijuana sales met on Monday, April 3, 2023 at 4pm. The subcommittee is chaired by Anna Ahrens and includes Tony Pawloski, Jim Jontry, Cynthia Kardesch, Robert Barringer, and Jonathan Young.

Additional attendees: Alderman Kleinschmidt, Chris Graville, Dan Welsh, Joe Delia, Kristine Finlay, Yvonne Allen, Jeannie Fluor, Sandy Smith, PSO O'Conner, Scott Schaefer (early portion), and Doug Harms (late portion)

The previous meeting focused on the Lochmueller Parking and Traffic Study. The goal of this meeting was to get guidance from the City Attorney and make recommendations to be passed along to the full commission at their 4/12/23 meeting. Subsequently, the Planning & Zoning Commission will make recommendations to the Board of Aldermen, who will make the final decision.

There was significant discussion on potential buffers related to youth-based businesses and residential properties, and the meaning of the term "unduly burdensome." Eventually, the chair decided to go back through the previously suggested recommendations and vote on each.

- At the previous meeting, the commissioners had voted 4-0 to adopt Lochmuller's parking recommendations. This was affirmed by the subcommittee without another vote.
 - **Two (2) spaces per every three (3) employees**
 - **Seven (7) spaces per thousand square feet (1,000 SF) of gross floor area**
 - **Petitioners for a recreational marijuana dispensary CUP may request a reduction in parking required based upon a site-specific parking study.**
 - **The subcommittee suggested adding signage to dispensaries regarding the prohibition of on-site consumption as part of CUPs.** There was unanimous consensus and no need for a vote.
 - **1000' buffer around churches, schools, and daycares:** previously approved 6-0, again approved 6-0
 - **500' buffer around parks:** previously approved 6-0, this time approved 5-1. Commissioner Barringer expressed his dissent based upon a desire to increase the buffer.
 - **120' buffer from residentially-zoned areas:** No previous vote, split 3-3 this time.
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- **120' buffer from "minor oriented education"**. Commissioner Barringer developed a definition, which was handed out to the subcommittee. No previous vote, split 2(ayes)-4 (nays) this time.
- **The subcommittee recommended that the hours of operation should be limited to 8am-8pm for both medicinal and comprehensive sales.** This was previously approved 6-0 and again approved 6-0.

The meeting was adjourned at 5:31pm

Respectfully submitted,

Steve Meyer, PE
Director of Public Works