

**MINUTES**  
**DES PERES BOARD OF ALDERMEN**  
**June 8<sup>th</sup>, 2020**  
**DES PERES GOVERNMENT CENTER**

The regular meeting of the Board of Aldermen of the City of Des Peres, Missouri was held at the Des Peres Government Center, 12325 Manchester Road commencing at 7:00 PM on Monday June 8<sup>th</sup>, 2020.

**ROLL CALL**

The City Clerk took roll with the following board members present: Alderman Pound, Alderman Sansone, Alderman Fitzpatrick, Alderman Kleinschmidt, Alderman Barrett and Alderman Concagh. Mayor Becker was also present.

For the record, Alderman Kleinschmidt attended the meeting remotely by video at 7:02pm.

Staff members present included the City Administrator, Assistant City Administrator, City Clerk, City Attorney, Director of Finance, Director of Parks & Recreation, Director of Public Safety and the Director of Public Works.

At this time the Board of Aldermen, staff and citizens rose for the Pledge of Allegiance.

**AMENDMENT OF AGENDA**

For the record Karen Lenk, Schowalter & Jabouri attended the meeting remotely by video.

Ms. Lenk stated that Showalter & Jabouri was hired by the City to perform an audit of the City's financial statements for 2019, and that due to COVID-19 this work was completed remotely. Ms. Lenk added that in addition of reviewing financial reports, the firm also submitted advisory comments and suggestions for operating efficiency. Ms. Lenk thanked the Department of Finance for their assistant and hard work.

Ms. Lenk left the meeting at 7:07pm.

Tracy Hansen, Director of Finance, provided a brief power point presentation to inform the board and citizens of the general fiscal performance during 2019. Ms. Hansen added that while the pandemic will affect our 2020 fiscal performance, the presentation will not address the approach the city will be taking to mitigate such impact, but there will be a clear perspective of how our past performance has prepared the City for a potential economic downturn.

Ms. Hansen announced that the 2019 expenditures increased 2.1% over prior year, but fell under budget 4.30%.

Ms. Hansen stated that the total fund balance at the end of 2019 was just under seventeen million dollars.

Ms. Hansen concluded that the City of Des Peres has made a concerted effort to pay down debt to minimize interest rates, maintain a AAA rating from Standard and Poors, and is happy to announce that as of February 2020 the city is debt free.

#### **CITIZEN COMMENTS - None**

#### **REPORTS OF OFFICERS AND COMMITTEES - None**

#### **REPORT OF THE MAYOR –**

- a. Mayor Becker announced that on May 29, 2020 he signed Executive Order #5 – Suspension of Certain Business Regulations to Facilitate the Continuing Operation and Reopening of Local Businesses Relating to the St Louis County Department of Public Health Orders. Mayor Becker stated that this order is intended to create an atmosphere to facilitate continuing operation and re-opening of the business community.
  
- b. Mayor Becker stated that he has received a request from Schnucks asking that the City consider extend Executive Order #2, and order relating to Suspension of Delivery Regulations on Grocery Stores

#### **CONSENT AGENDA**

Mayor Becker stated that the Consent Agenda consisted of seven (7) items. Alderman Concagh read a summary of the items on the consent agenda.

1. Minutes of the Board of Aldermen Meeting of May 18, 2020
2. Warrant List Dated June 4, 2020
3. R20-3404 Acknowledging Receipt of the Annual Audit & Comprehensive Annual Financial Report (CAFR) for the 2019 Fiscal Year
4. R20-3405 Expressing the Intention of the Board of Aldermen to Amend Chapter 6. Building and Building Code Regulations to Adopt the 2018 International Building Code; the 2018 International Swimming Pool and Spa Code; the 2018 International Existing Building Code; the 2018 International Fire Code; and the 2018 International Property Maintenance Code Together with Certain Amendments Thereto as the Building Code for the City of Des Peres
5. R20-3406 Authorizing Renewal of Health Insurance with SLAIT-Health and Anthem for Health Insurance Coverage Effective July 1, 2020.
6. R20-3407 Authorizing Continued Membership in the St Louis Area Insurance Trust

(SLAIT); and Renewing Workers Compensation Insurance, General Liability and Police Professional Liability Coverage with SLAIT for the Year Beginning July 1, 2020

7. R20-3408 Authorizing Purchase of Public Official Liability Insurance Coverage from XL Caitlin Company for the Year Commencing July 1, 2020 with a Policy Limit of \$2,000,000

Alderman Concagh moved to amend Resolutions 20-3407 and 20-3408 as presented, second by Alderman Barrett. A roll call vote was then taken with the following results: Concagh, AYE; Fitzpatrick, AYE; Kleinschmidt, AYE; Barrett, AYE; Sansone, AYE; Pound, AYE. Motion passed 6-0.

Alderman Concagh moved to approve the Consent Agenda as amended, second by Alderman Fitzpatrick. A roll call vote was then taken with the following results: Concagh, AYE; Fitzpatrick, AYE; Kleinschmidt, AYE; Barrett, AYE; Sansone, AYE; Pound, AYE. Motion passed 6-0.

### **LEGISLATION (UNFINISHED)**

1. B20-2885 An Ordinance Adopting and Enacting the Mechanical, Plumbing and Electrical Codes of St Louis County, as amended, as the Mechanical, Plumbing and Electrical Codes of the City of Des Peres; Amending the Municipal Code of the City of Des Peres Accordingly; and Effective Date

Alderman Pound read Bill 20-2885, and read it for the second time

Alderman Pound moved to approve 20-2885 as presented, second by Alderman Sansone. A roll call vote was then taken with the following results: Concagh, AYE; Fitzpatrick, AYE; Kleinschmidt, AYE; Barrett, AYE; Sansone, AYE; Pound, AYE. Motion passed 6-0.

### **LEGISLATION (NEW)**

1. B20-2886 An Ordinance Amending Chapter 6. Building and Building Code Regulations to Adopt the 2018 International Building Code; the 2018 International Swimming Pool and Spa Code; the 2018 International Existing Building Code; the 2018 International Fire Code; and the 2018 International Property Maintenance Code Together with Certain Amendments Thereto as the Building Code for the City of Des Peres (Introduction, Table to 9-14-2020 Meeting; Refer to Committee)

Alderman Sansone introduced Bill 20-2886, and read it for the first time.

Mr. Harms stated that state law requires we give ninety days' notice of amendments to the building code, therefore staff is recommending this be held until later in September. Mr. Harms added that earlier codes, such as plumbing, electrical and mechanical, have been adopted as they are inspected and permits are reviewed by St. Louis County.

Mr. Harms stated that the Building Official has offered to meet with the Board or sit on a committee to review amendments to building code. Mr. Harms informed the Board that the proposed bill does not modify the code as it relates to retaining walls, but if the Board would like to see the code changed for retaining walls or any other matter to notify staff prior to September.

Alderman Sansone moved to table Bill 20-2886 until September 14, 2020, second by Alderman Pound. A roll call vote was then taken with the following results: Concagh, AYE; Fitzpatrick, AYE; Kleinschmidt, AYE; Barrett, AYE; Sansone, AYE; Pound, AYE. Motion passed 6-0.

## **REPORTS OF STAFF**

### Report of the City Clerk

City Clerk announced that her office anticipated receiving certified election results soon, and anticipates swearing in Mayor Becker, Alderman Pound, Alderman Fitzpatrick and Alderman Barrett at the next meeting for another two-year term.

### Report of the Director of Parks & Recreation

Director of Parks and Recreation, Brian Schaffer, announced that The Lodge will reopen on June 15<sup>th</sup> to Lodge members and Des Peres residents with a resident card. Mr. Schaffer stated that the Lodge will follow the guidelines and regulations as issued by the County which includes a reduction in occupancy limits.

Mr. Schaffer added that the Lodge has created guidelines for the Outdoor & Indoor Pools, as well as the fitness center, titled "Know Before You Go". Some of these guidelines include face coverings for all patrons over the age three at all times except when exercising, swimming or eating, and this includes sunbathing.

Mr. Schaffer stated that lock rental, towel service, sports equipment, tot care, group exercise studio, outdoor splashpad, indoor tot pool, dry sauna, steam room will continue to be unavailable. Mr. Schaffer informed the Board that screenings and temperature checks will be performed on all patrons entering the facility

Mr. Schaffer advised the Board that they have looked into reservation systems for the fitness center, however, staff does not anticipate a high turnout. Mr. Schaffer added that staff will track daily attendance and if the numbers increase they will re-evaluate the reservation system.

Mayor thanked the Director Schaffer for his work with the tennis and pickleball courts.

### Report of the City Administrator

Mr. Harms stated that typically the Board cancels the second meetings in June and July, however staff is recommending to continue to hold the June 22, 2020 meeting.

Mr. Harms added that the swearing in of the Mayor and aldermen, purchase of property insurance and cyber liability insurance are all time sensitive items and should be completed prior to July 1<sup>st</sup>.

Mayor Becker asked if anyone has a conflict with meeting on June 22, 2020 to let him know.

**ADJOURNMENT**

There being no additional business to come before the regular session of the Board of Aldermen, Alderman Barrett moved to adjourn into Executive Session for the purposes of legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney, second by Alderman Concagh. A roll call vote was then taken with the following results: A roll call vote was then taken with the following results: Concagh, AYE; Kleinschmidt, AYE; Pound, AYE; Sansone, AYE; Barrett, AYE; Fitzpatrick, AYE. Motion passed 6-0.

There being no additional business to come before the regular session of the Board of Aldermen, Alderman Concagh moved to adjourn into Executive Session, second by Alderman Sansone at 8:10 PM. A roll call vote was then taken with the following results: A roll call vote was then taken with the following results: Concagh, AYE; Kleinschmidt, AYE; Pound, AYE; Sansone, AYE; Barrett, AYE; Fitzpatrick, AYE. Motion passed 6-0.

Minutes prepared by:

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Stacey Mann, City Clerk

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Mark Becker, Mayor

**ATTEST:**

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Stacey Mann, City Clerk