

City of Des Peres
 12325 Manchester
 Des Peres, MO 63131
 P: (314) 835-6130
permits@desperesmo.org



Commercial Building Permit Application

PROJECT ADDRESS: _____																
Applicant: _____																
Owner	Contractor	Architect	Occupant	Other												
Address: _____			Phone: _____													
City, State, Zip: _____			Email: _____													
Owner (if different from above): _____																
Address: _____			Phone: _____													
City, State, Zip: _____			Email: _____													
REQUIREMENTS FOR PERMIT:																
<ol style="list-style-type: none"> 1. Two sets of SEALED construction documents/plans; 2. Processing/Plan Review/Zoning Review Fee of \$150, PLUS; 3. Permit Fee of \$6.00 per \$1,000 of improvement costs (collected when permit issued); 4. Refundable escrow: A check (collected when permit issued), for a refundable deposit is required with all permit types. This check is to be held in escrow, by the city, as assurance for completion of the project, compliance with all codes, repair of damage to public property and compliance with approved site plans and other requirements. <table style="margin-left: 20px; width: 100%; border: none;"> <tr> <td style="width: 30%;">• New Building over 50,000 sqft</td> <td style="width: 20%;">\$ 5,000</td> <td style="width: 30%;">New Building under 50,000 sqft</td> <td style="width: 20%;">\$ 3,000</td> </tr> <tr> <td>• Accessory Structure</td> <td>\$ 2,000</td> <td>Addition</td> <td>\$ 2,500</td> </tr> <tr> <td>• Interior Alteration</td> <td>\$ 1,000</td> <td>Parking Lot Modification</td> <td>\$ 1,000</td> </tr> </table> 5. Sprinkler/Fire Suppression permits are separate 6. Incomplete applications or plans will not be reviewed by the department. Applicants must obtain mechanical, electrical and plumbing permits from the St. Louis County Department of Public Works prior to commencing construction. 7. Inspections must be scheduled at least 24 hours in advance. Must email/call the Building/Public Works Department (Permits@desperesmo.org / 314-835-6130, to schedule inspection. 8. No building or structure can be occupied or used for any purpose whatsoever until the OCCUPANCY PERMIT has been issued by this department. 					• New Building over 50,000 sqft	\$ 5,000	New Building under 50,000 sqft	\$ 3,000	• Accessory Structure	\$ 2,000	Addition	\$ 2,500	• Interior Alteration	\$ 1,000	Parking Lot Modification	\$ 1,000
• New Building over 50,000 sqft	\$ 5,000	New Building under 50,000 sqft	\$ 3,000													
• Accessory Structure	\$ 2,000	Addition	\$ 2,500													
• Interior Alteration	\$ 1,000	Parking Lot Modification	\$ 1,000													
Please circle all that apply:																
New Building > 50,000 sqft	New Building < 50,000 sqft	Accessory Structure														
Commercial Addition	Commercial Interior Alteration															
Interior Demolition	Retaining Wall	Parking Lot Modification														
Total Square Feet: _____ Value of Construction: _____																
I hereby certify that the information contained in this application and accompanying documents are correct, and that I will conform to all applicable laws of the City of Des Peres.																
Applicant Signature: _____			Date: _____													
Applicant's Name Printed: _____																
FOR OFFICE USE ONLY BELOW																
City of Des Peres Permit #: _____			Notified via email permit ready for pickup on: _____													
Approved by: _____		Date: _____														
		Date	Initial													
\$ _____ fee + _____ deposit + \$ 150 review fee = _____ TOTAL																