

CITY OF DES PERES
 12325 MANCHESTER ROAD
 DES PERES, MO 63131
Permits@DesPeresMO.org



Do NOT submit applications or plans to this email address. We do not accept electronic submissions. Drop off or mail 2 sets of complete plans to the Public Works Office.

**POOL, ACCESSORY STRUCTURE,
 ADDITION, RETAINING WALL**

Current as of 8/15/23

PROJECT ADDRESS:

APPLICANT: OWNER CONTRACTOR ARCHITECT

Address: _____ Phone: _____

City, State, Zip: _____ Email: _____

OWNER (if different from above):

Address: _____ Phone: _____

City, State, Zip: _____ Email: _____

REQUIREMENTS FOR PERMIT: For additional information or further clarification, please view our [Municipal Code](#) or contact the Public Works Department at Permits@DesPeresmo.org

1. Site Plan: Two (2) scale copies of a site plan showing the location of all proposed work and location of existing buildings and distances to all property lines;
2. A differential storm water analysis & proposed mitigation method; **AND Pool Only:** a topographic survey showing the pool is not changing drainage patterns
3. Processing/plan review fee of \$100 due at time of submittal
4. Permit Fee (\$6 per \$1,000) collected when permit picked up
5. Refundable deposit: a check (collected when permit picked up), for a refundable deposit is required with all permit types. This check is to be held in escrow, by the city, as assurance for completion of the project, compliance with all codes, repair of damage to the public property and compliance with approved site plans and other requirements.

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|---------------------|--------|---------------|--------|
| Accessory Structure | \$1500 | Swimming Pool | \$1500 |
| Retaining Wall | \$1500 | Addition | \$1000 |
6. The department will not review incomplete applications or plans. Applicants must obtain mechanical, electrical and plumbing permits from the St. Louis County Department of Public Works prior to commencing construction.
7. I understand that deed restrictions and subdivision indentures may exist on said property, which are not reviewed or enforced by the City of Des Peres. The City recommends the property owner review the deed, subdivision plat, subdivision indentures, and other property title information before undertaking any construction.
8. Inspections must be scheduled at least 24 hours in advance. Must email the Building/Public Works Department (Permits@desperesmo.org) to schedule inspection.

PROJECT TYPE: Acc. Structure Retaining Wall Pool Addition Covered Porch/Patio/Deck

TOTAL SQUARE FEET: _____ COST OF CONSTRUCTION: _____

I hereby certify that the information contained in this application and enclosed documents are correct, and that I will conform to all applicable laws of the City of Des Peres.

Applicant Signature: _____ Date: _____

Name Printed: _____

PERMIT #: _____ Notified via email ready for pickup: _____

Date/Initial

Approved by: _____ Date: _____

\$ _____ Fee + _____ deposit + \$100 review fee paid not paid = _____ **TOTAL**